

**AG7971792**

## **Corps Instruction Number Twenty Five – The Artificer of the Year Award**

### **Introduction**

1. The RAEME Corps Committee instituted an annual award to the student who achieves the most outstanding results on Subject 4 for Warrant Officer Artificer (SUB4WO) courses at Army School of Electrical and Mechanical Engineering (ASEME) Army Logistic Training Centre (ALTC), or Rotary Wing Aircraft Maintenance School (RAMS). The Award is named the ‘Artificer of the Year Award’.

### **Aim**

2. The aim of this instruction is to prescribe the conditions for selection of The Artificer of the Year, describe the award and method of presentation.

### **Conditions**

3. The award is open to all ARA and ARes students that complete a SUBJ 4 WO Course (203015, 201178, 202651, 202652, and 202653) in a training year, 1 July to 30 June. The decision is based on a student’s SUBJ 4 WO course result and on their performance over the past 12 months.

### **The Award**

4. The Award consists of a perpetual trophy with a nameplate attached to the base of the Award inscribed with the name of each winner. Each winner will also receive a framed certificate (example in Annex A), signed by HOC, together with a Corps prize. The certificate is to be prepared for presentation by the SO2 Corps Heritage/Corps RSM.

5. A perpetual trophy for the Artificer of the Year Awards was introduced in 2012. The trophy is a cold cast bronze statuette of St Eligius mounted on a hardwood timber base manufactured from timber recovered during the demolition of Building N105. Building N105 at North Bandiana was long associated with the Corps, forming part of RAEME Training Centre and housing the Armament and Construction Wing for many years.

### **Selection Process**

6. ASEME and RAMS is to complete Part A of the Nomination form, Annex A, for the top two students of the collective SUB4WO RAEME Courses conducted during the qualifying period to the HOC Cell by the end of June. The instructor’s comments are to address the nominee’s ability, teamwork and leadership displayed during the course.

7. The contents of the course report word picture are not to be used due to the lack of detail addressing the student’s performance.

8. The SO2 Corps Heritage/Corps RSM is to write to the CO/OCs of the four nominees requesting their completion of Part B of Annex A for each of the soldiers. These reports are to be submitted by the end of August following the training year, and should address the soldier’s:

- a. regimental ability, and
- b. involvement in activities external to Defence including community activities, sporting bodies, hobbies, civilian studies, and personal development activities.

9. The recipient of the Award is to be selected by the end of September each year. The recipient is to be chosen by a panel of judges appointed by HOC, and chaired by the SO2 Corps Heritage/Corps RSM. Selection is based on the combination of the student's performance on course and through the year. The RAEME Senior Career Advisor at DSCM-A should be consulted on the performance of all nominees. Where there is no appropriate contender, the Award will not be presented. This decision will be at the discretion of the HOC and the Representative Colonel Commandant.

### **Notification**

10. SO2 Corps Heritage/Corps RSM is to notify the regimental particulars of the Award recipient to the following by the end of October following the training year:

- a. Regional RAEME Representative
- b. the Corps Committee
- c. the recipient's CO/OC
- d. the recipient.

### **Procedure for Presentation**

11. The award will be posted to the respective RRR to coordinate its presentation. Presentation will normally be conducted by Rep Col Comdt, Regional Col Comdt, HOC, or DHOC as schedules allow. RRR, or senior formation or unit staff, may also conduct the presentation of the award if necessary. Presentation should occur at RAEME Birthday celebrations or major Spanner Club events.

### **Publicity of Award**

12. The recipient's unit is to forward an article complete with presentation photograph, to the Secretary of the RAEME Corps Committee for publication in The Craftsman magazine.

### **Annexes:**

- A. Nomination Form
- B. The Artificer of the Year Award Certificate

**ANNEX A TO  
RAEME CORPS INSTRUCTION NO 25**

<b>Artificer of the Year Award Nomination Form (Sub 4 WO)</b>			
Part A – ASEME/RAMS to complete			
<b>Nominee</b>			
<b>Course</b>		<b>Date Course Completed</b>	
<b>Course Result</b>			
<b>Instructor</b>			
<b>Instructor Comments</b>			
Part B – Unit to complete			
<b>Unit</b>			
<b>Assessing Officer</b>			
<b>Unit Comments</b>			
Part C – HOC Cell to complete			
<b>Other Comments</b>			



# *The Artificer of the Year Award*

*(Training Year)*

*Presented to*

## ***SGT I. CANFIXIT***

*This award is presented in recognition of  
mastery of trade technology as employed within  
the ROYAL AUSTRALIAN ELECTRICAL and  
MECHANICAL ENGINEERS*

Brigadier  
Head of Corps  
Royal Australian Electrical and Mechanical Engineers