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# The Corps Instructions of the Royal Australian Electrical and Mechanical Engineers



## Corps Instruction Twenty Six *“Regimental Award”*

A blue ink signature of Brigadier AWF Freeman, written in a cursive style.

Brigadier AWF Freeman  
Head of Corps  
RAEME

14 October 2018

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**AG7971802****Corps Instruction Number Twenty Six – Regimental Award (SUB 2 WOCSS Cse)****Introduction**

1. The RAEME Corps Committee has decided that an award is to be made annually to the student who achieves the most outstanding results on the RAEME Special to Corps Phase of the Warrant Officer Combat Service Support Course at Army School of Logistic Operations (ASLO) ALTC. The award is to be designated the 'Regimental Award'.

**Aim**

1. The aim of this instruction is to prescribe the conditions for the selection of The Regimental Award winner, describe the Award and the method of presentation.

**Conditions**

2. All ARA and ARES members of RAEME who attend a Warrant Officer Logistics (SUB2WOCSS) course are eligible. The award is based on the results of courses which finish in one training year that is 1 July to 30 June.

**The Award**

3. The recipient will receive a framed certificate, signed by the HOC, together with a Corps prize. An example of the certificate is shown at Annex A. The certificate is to be prepared for presentation by the SO2 Corps/Heritage Corps RSM.

**Selection Process**

4. ASLO is to complete Part A of the Nomination form, Annex A, for the top three RAEME students of the collective SUB2WOCSS courses conducted during the qualifying period to the HOC Cell by the end of June. The instructor's comments are to address the nominee's ability, teamwork and leadership displayed during the course.

5. The contents of the course report word picture are not to be used due to the lack of detail addressing the student's performance.

6. The SO2 Corps Heritage/Corps RSM is to write to the CO/OCs of the three nominees requesting their completion of Part B of Annex A for each of the soldiers. These reports are to be submitted by the end of August following the training year, and should address the soldier's:

- a. regimental ability, and
- b. involvement in activities external to Defence including community activities, sporting bodies, hobbies, civilian studies, and personal development activities.

7. The recipient of the Award is to be selected by the end of September each year. The recipient is to be chosen by a panel of judges appointed by HOC, and chaired by the SO2 Corps Heritage/Corps RSM. Selection is based on the combination of the student's performance on course and through the year. The RAEME Senior Career Advisor at DSCM-A should be consulted on the performance of all nominees.

8. Where there is no appropriate contender, the Award will not be presented. This decision will be at the discretion of the HOC and the Representative Colonel Commandant.

**Notification**

9. SO2 Corps Heritage/Corps RSM is to notify the regimental particulars of the Award recipient to the following by the end of October following the training year:

- a. Regional RAEME Representative
- b. the Corps Committee
- c. the recipient's CO/OC
- d. the recipient.

**Procedure for Presentation**

10. The award will be posted to the respective RRR to coordinate its presentation. Presentation will normally be conducted by Rep Col Comdt, Regional Col Comdt, HOC, or DHOC as schedules allow. RRR, or senior formation or unit staff, may also conduct the presentation of the award if necessary. Presentation should occur at RAEME Birthday celebrations or major Spanner Club events.

**Publicity of Award**

11. The recipient's unit is to forward an article complete with presentation photograph, to the Secretary of the RAEME Corps Committee for publication in The Craftsman magazine.

**Annex:**

- A. Nomination Form
- B. The Regimental Award

**ANNEX A TO  
RAEME CORPS INSTRUCTION NO 26**

<b>The Regimental Award Nomination Form (Sub 2 WOCSS)</b>			
Part A – ASLO to complete			
<b>Nominee</b>			
<b>Course</b>	SUB2 WOCSS	<b>Date Course Completed</b>	
<b>Course Result</b>			
<b>Instructor</b>			
<b>Instructor Comments</b>			
Part B – Unit to complete			
<b>Unit</b>			
<b>Assessing Officer</b>			
<b>Unit Comments</b>			
Part C – HOC Cell to complete			
<b>Other Comments</b>			



# *The Regimental Award*

*(Training Year)*

*Presented to*

***SGT I. FIXIT***

***This award is presented in recognition of  
mastery of mastery of military skills as employed within  
the ROYAL AUSTRALIAN ELECTRICAL and  
MECHANICAL ENGINEERS***

Brigadier  
Head of Corps  
Royal Australian Electrical and Mechanical Engineers