



CORPS INSTRUCTIONS
GOVERNING THE TECHNICAL OPERATIONS OF THE
ROYAL AUSTRALIAN ELECTRICAL AND MECHANICAL ENGINEERS

No 8: THE CORPS COMMITTEE

C.M. Sharp AM, CSC
Brigadier
Head of Corps
Royal Australian Electrical and Mechanical Engineers - Army

August 2002

Aim

1. The aim of this instruction is to prescribe the charter, composition and operation of the RAEME Corps Committee.

Location

2. The RAEME Corps Committee is established by the HOC. The committee nominees are identified by HOC and staffed to the Chief of Army office for appointment. Deleted: established

Charter

3. The charter of the RAEME Corps Committee is:
 - a. to foster and develop esprit de corps and tradition throughout the Corps, and
 - b. to guide the activities and manage the domestic affairs of the Corps (with the exception of those matters relating to discipline, capability, and the military and technical functions of the Corps) and to make recommendations affecting them to the Head of Corps.

Composition

4. The RAEME Corps Committee is to comprise the following:
 - a. Chairman: The Representative Colonel Commandant,
 - b. Vice Chairman: Regional Colonel Commandant by selection,
 - c. Executive Officer: DHOC,
 - d. Members:
 - (1) the Head of Corps
 - (2) the regional Colonels Commandant,
 - (3) the SO2 Corps,
 - (4) the SO2 Corps Heritage (GRes),
 - (5) the Corps RSM,
 - (6) a RAEME craftsman or corporal nominated by Materiel Support Division, ALTC
 - (7) a senior Artificer of the Corps nominated by Development Group, ALTC.
 - (8) An agreed representative of RAEME Associations and Clubs.
 - e. Secretary: The secretary will be the SO2 Corps Heritage..
5. The Treasurer of the Corps Fund, who is responsible to the Corps Committee, will be an officer posted to ALTC and will be appointed by the Commanding Officer Materiel Support Division. All members of the committee have voting rights.

Meetings

6. The RAEME Corps Committee will meet at least once every year at a place designated by the Chairman. Additional meetings, if necessary, may be held at the discretion of the Chairman. Where possible a meeting is to coincide with the Corps Seminar if held.

Quorum

7. A quorum will comprise of the Chairman and three other members.

Veto

8. The decisions of the RAEME Corps Committee are subject to veto by the HOC.

Terms of Reference

9. The RAEME Corps Committee is responsible for:
- a. The Strategic Direction of the Corps traditional and ex-regimental activities ;
 - b. Advising the HOC on matters affecting the general well-being, esprit de corps and such activities which support the development of tradition throughout the Corps;
 - c. Outlining the form that Corps celebrations, such as the RAEME birthday, should take;
 - d. Preparation of Corps Instructions for HOC approval and review as necessary;
 - e. Management of Corps Property, including the Corps Fund in accordance with Corps Instruction Number 14;
 - f. Management of Corps aspects at the Army Museum, Bandiana;
 - g. Recording the History of the Corps;
 - h. Investigating and where necessary, taking action to instigate changes to RAEME dress embellishments;
 - i. Initiating action to obtain distinctive Corps items not available through supply channels;
 - j. Initiating action on any other matter which may be of value in promoting esprit-de-corps and Corps maintaining traditions promoting the Corps image and providing a focal point for Corps Members and administrators;
 - k. Considering items raised by Colonels Commandant.
 - l. Monitoring the activities of the Corps management structure promulgated in Corps Instruction No

Sub Committees

10. Sub-committees may be established by the Corps Committee to deal with general or specific Corps domestic matters. Each is to consist of at least two members as follows:
- a. a chairman, who is a member of the Corps Committee; and
 - b. one or more members, who, if they are not also members of the Corps Committee when matters involving the committee are discussed, but may not vote.

11. The Corps Committee will delegate powers to the sub-committee

Regional Committees

12. Regional Committees are to be formed under the chairmanship of the Regional Colonel Commandant, and are to comprise representatives of Commands, the Army Reserve, the RAEME Association and retired officers as appropriate.